

**Cherwell District Council**  
**Overview and Scrutiny Committee**

**11 July 2017**

<p><b>Proposal of New Safeguarding Training Framework</b></p>
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**Report of Director of Operational Delivery**

This report is public

**Purpose of report**

To provide an overview of the new Safeguarding Training Framework for Cherwell District Council.

To receive feedback and approval for implementation.

**1.0 Recommendations**

The meeting is recommended:

- 1.1 To approve the new Safeguarding Training Framework for Cherwell District Council.

**2.0 Introduction**

2.1 Cherwell District Council has a statutory duty to have appropriate arrangements and procedures in place to safeguard and promote the welfare of the children, young people and vulnerable adults, living in our community.

2.2 This New training framework acts as a core part of these arrangements and aims to ensure that employees and members are equipped with the relevant knowledge and skillset to be able to identify safeguarding (and also criminal) concerns and report them to the appropriate person/agency in a timely manner.

**3.0 Report Details**

- 3.1 This report is accompanied by the full shared Cherwell District Council (CDC) and South Northants Council (SNC) Safeguarding Training Framework for review.

The training framework is risk based and training requirements are based on the exposures and responsibilities of each role in relation to the aforementioned vulnerable groups

- 3.2 The framework includes the introduction of a training register which will record and track all training completed by employees and members.
- 3.3 We propose to launch the new safeguarding training framework during August 2017 with an expectation that all employees and members will have met the prescribed training requirements for their exposure level by 31 March 2018.

## **4.0 Conclusion and Reasons for Recommendations**

- 4.1 We recommend the approval of this training framework as its introduction will strengthen compliance with our statutory duty to have appropriate arrangements and procedures in place to safeguard and promote the welfare of the children, young people and vulnerable adults, living in our community.

## **5.0 Consultation**

The following have been consulted and will provide formal approval of the new safeguarding training framework at the Safeguarding Leads Group Meeting on 13 July 2017:

Mike Grant, Safer Communities Manager  
Jackie Fitzsimons, Shared Public Protection Manager  
Natasha Barnes, Contact Centre Services Manager  
Tim Mills, Private Sector Housing Manager  
Marianne North, Housing Needs Manager  
Joanne Barrett, Strategic Housing Manager  
Mandy Emery, Team Leader Entitlements  
Claire Cox, Human Resources Business Partner

## **6.0 Alternative Options and Reasons for Rejection**

- 6.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: Continue with ad hoc team based training needs analysis and recording  
This option continues current practice which has been felt to be lacking by the internal review and section 11 assurance process.

## **7.0 Implications**

### **Financial and Resource Implications**

- 7.1 The contribution Cherwell District Council makes to the two safeguarding boards in Oxfordshire provides free access to the bulk of the training. The Safeguarding Officer and other officers within Community Services and Public protection teams will undertake to add to this training with in house provision. Specialist provision can be met from existing training budgets

Comments checked by:

Sanjay Sharma, Interim Head of Finance. 01295 221564,  
sanjay.sharma@cherwellandsouthnorthants.gov.uk

### Legal Implications

- 7.2 The Council must continue to discharge its statutory duties pursuant to the Children Act 2004 and all other relevant acts, regulations and statutory guidance. The recommendation contained in this report will assist the Council in discharging these responsibilities.

Comments checked by:

Sophie Phillips, Solicitor. 01295 753701,  
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### Risk implications

- 7.3 This process will give corporate assurance that staff have received the correct training to carry out their roles and strengthen our evidence base for external audit. This will be managed as part of the services operational risk register and escalated to the corporate risk register as and when necessary.

Comments checked by:

Louise Tustian, Team Leader Strategic Infrastructure & Insight Team. 01295 221786 [louise.tustian@cherwellandsouthnorthants.gov.uk](mailto:louise.tustian@cherwellandsouthnorthants.gov.uk)

## 8.0 Decision Information

**Key Decision** Not applicable

### Wards Affected

All

### Links to Corporate Plan and Policy Framework

Safe, Clean and Green

### Lead Councillor

Kieron Mallon, Lead Member for Public Protection and Community Services

### Document Information

Appendix No	Title
1	Safeguarding training framework
Background Papers	
None	
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